

WHITE BEAR EDUCATION COMPLEX

P.O. BOX 968 CARLYLE, SASKATCHEWAN S0C 0R0 CANADA

WHITE BEAR FIRST NATION

TELEPHONE: (306)577-4538 FAX: (306)577-2140

White Bear First Nations – Education Support Workers

The White Bear Education Complex is seeking two **Education Support Workers**.

The White Bear Education Complex Vision Statement:

Building our students life-long success guided by our First Nations Values and Culture.

We are seeking two dynamic Education Support Workers who are dedicated to lifelong learning, and who have a desire to support the successful learning outcomes for the children and youth of our beautiful First Nation.

White Bear First Nations' school is in the scenic Moose Mountains of southeastern Saskatchewan – a proud signatory to both Treaty 4 located within the boundaries of Treaty 2.

Skills and Qualifications:

- Investigate student incidents and report findings to the teacher, principal, or assistant principal
- Collaborate with teachers and principals to develop action plans following student incidents
- Help prepare letters to parents to update them following student incidents
- Maintain accurate and confidential files
- Work with childcare worker to find referrals for follow up and support for students
- Follow up on absenteeism and help develop plans to correct or improve
- Investigate student incidents in buses and follow up with action plans and shared information
- Prepare monthly reports for the principal and the board
- Engage in extracurricular activities
- Supervise hallways, playgrounds, and other shared areas

The successful candidate must possess:

- Valid Saskatchewan driver's license
- A CPIC with vulnerable sector check
- Awareness of community resources
- Familiarity with WBEC policies and procedures
- Personal experience and/or knowledge and understanding of the First Nations' culture will be considered an asset

How to Apply

Please submit via email, your cover letter, and resume to WBEC Executive Secretary, Leisa Grimes @ wbecexesec@hotmail.ca or drop off with Leisa at the WBFN Administration office in accounting.

Closing Date

October 24th, 2021